

# OFFICIAL INVITATION LETTER

**73rd General Assembly August Meeting 2024 of the  
International Federation of Medical Students' Associations (IFMSA)  
1st to the 7th of August 2024**



To whom it may concern,

The International Federation of Medical Students' Association (IFMSA), Finnish Medical Students' International Committee (FiMSIC), and IFMSA August Meeting 2024 Organizing Committee (OC) hereby officially invite

Name: Kadrie Ahmed Adem	Passport number: 387883
Date of birth: 8/17/2000	Date of issue: 12/8/2021
Nationality: Bulgarian	Date of expiration: 12/8/2026

To attend the IFMSA 73rd General Assembly August Meeting 2024 in Tampere, Finland from the **1st to the 7th of August 2024**. The Pre-August Meeting 2024 shall be held from the 28th of July until the 1st of August and the Post-August Meeting 2024 will be held from the 7th until the 10th of August 2024.

**IFMSA** is a non-profit and non-political organization recognized as one of the world's oldest and largest student-run organizations. IFMSA was established in 1951 as a platform for unity, collaboration, and peace among medical students. IFMSA has more than 1.3 million medical students from 139 national member organizations in 130 countries from all regions of the world, working closely with several organizations and recognized by the United Nations (UN) and World Health Organization (WHO).

**FiMSIC** is a non-profit, non-religious and non-political organization that was established in 1954 and is one of the founding National Member Organizations of IFMSA. FiMSIC is the International Committee of the Finnish Medical Students' Association and has over 5000 members. One of the main objectives of FiMSIC is to support Finnish medical students in their growth towards globally-minded physicians and towards a world where health equality is achieved for everyone.

Every March and August the IFMSA organizes a **General Assembly** where hundreds of medical students and young doctors from all over the world gather to discuss international health policy, obtain vital skills and training through non-formal methods and improve their networking whilst working towards bringing about a substantial change in global health.

Registration fees have been paid for in advance by the delegate and we are pleased to offer accommodation at **Scandic Koskipuisto Tampere, Finland**, as well as meals and transportation for the delegate throughout their stay in Tampere, Finland. The accommodation has been booked and confirmed.

We would like to kindly ask all institutions involved to kindly support the above named delegate to travel to Finland for the conference. If you need more information, do not hesitate to contact us at [visa\\_am24@ifmsa.org](mailto:visa_am24@ifmsa.org).

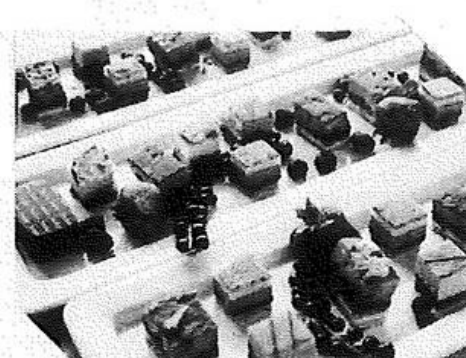
On behalf of the IFMSA August Meeting 2024 Organizing Committee,

**Milja Heikkinen**

IFMSA August Meeting 2024 Head of OC  
+358 50 4303019

**Elli Holappa**

IFMSA August Meeting 2024  
Head of Accommodation



## Confidential Agreement 2.8.2023

### Parties of the Agreement

Scandic Hotels Finland Oy  
Revontulenkujä 1  
02100 Espoo

FiMSiC (Finnish Medical Students' International Committee)

Elli Holappa

Puh. +358 445022211

Email. [accommodation\\_am@fimsic.org](mailto:accommodation_am@fimsic.org)

### Originally reserved by:

Visit Tampere Oy

Laila Walldén

Kelloportinkatu 1C

33100 Tampere

Puh. +358 40 6838789

Email. [laila.wallden@visittampere.fi](mailto:laila.wallden@visittampere.fi)

Name of Congress/Event:

IFMSA General Assembly

Period:

1.-7.8.2024

### Scandic Hotels included:

- Contact details for the hotels in the end of the agreement

#### Scandic Tampere Koskipuisto

Rooms / night      35 standard twin rooms (max 2 persons)  
                             85 standard family rooms (max 3 persons, twin beds + 1 extra bed)

Room type      Standard room

Price      120 €      single room / night  
                 140 €      twin / double room / night

Standard family room

150 €      triple room / night

#### Scandic Tampere Hämeenpuisto

Rooms / night      80 standard rooms with extra bed (max 3 persons, twin beds + 1 extra bed)

Room type      Standard room

Price      120 €      single room / night  
                 140 €      twin / double room / night  
                 150 €      triple room / night

# Scandic





### **Holiday Inn Tampere - Central Station**

Rooms / night                      70 standard twin rooms with sofa bed (max 3 adults, 2 beds + sofa bed 120cm)

Room type                              Standard room

Price	127 €	single room / night
	147 €	twin / double room / night
	157 €	triple room / night

If the dates are changed or amendments made in terms of the number of rooms, nights or guests, other rates may apply.

### **Breakfast**

The above rates include buffet breakfast. Breakfast share from the room rate is 9,20 € / person.

### **VAT**

All room rates include VAT 10%. All meal rates include VAT 14%. Conference premises include VAT 24%.  
\*Please note that rates of tax are subject to change and as a result rates quoted in this agreement will be amended in line with any change in applicable tax. Rates may also be increased in proportion to increases in applicable tax rates.

### **Commission**

Rates are NET, i.e. non-commissionable.

### **Cancellation Terms**

Until 03.02.2024	100% of the room nights can be cancelled without charge
Until 03.04.2024	50% of the remaining room nights can be cancelled without charge
Until 02.06.2024	25% of the remaining room nights can be cancelled without charge
Until 02.07.2024	10% of the remaining room nights can be cancelled without charge
Until 18.07.2024	5% of the remaining room nights can be cancelled without charge

Above terms apply per hotel.

For late cancellations or cancellations exceeding the number of room nights/the allowed value above, the hotel shall be entitled to charge the full rate for the entire period booked.

The value that the cancellation terms are based on is the value of the reservation when the first cancellation dates comes into force.

Any changes to the reservation must be made in writing at all times.

### **No Show and Early Departure**

The hotel will treat a no show (an expected delegate/guest not turning up), and an early departure (a delegate/guest that checks out prior to the expected departure date) equally and refer to it as a "reduction in room nights".

# Scandic





In the case of a reduction in room nights, the hotel is entitled to charge as follows:

For reservations of up to 3 room nights, 1 night will be charged

For reservations of 4-5 room nights, 2 nights will be charged

For reservations exceeding 5 room nights, 3 room nights will be charged

The reduction in room nights cannot exceed more than 5% of the total original rooms booked per hotel as confirmed on 18.07.2024. In this case the hotel is entitled to charge a cancellation fee.

#### **Rooming List**

At least 14 days prior to the first arrival date the client should provide a rooming list with the following information:

1. Full guest name
2. Arrival date and time of arrival
3. Departure date
4. Special requests

#### **Payment Terms**

The hotel is entitled to require a full payment in advance. In addition, a credit card guarantee for possible additional orders, no-shows and early departures is required. 50 % proforma invoice will be sent after 100 % cancellation deadline. The second proforma invoice for the rest 50 % will be sent after the 50 % cancellation deadline. Possible refunds for example for cancellations made within the cancellation terms will be done after the event.

All extra services ordered by the customer close to or during the stay should be confirmed by a credit card when ordered.

#### **Extras**

All extra services ordered by the client close to or during the stay should be confirmed by a credit card when ordered.

#### **Invoice**

The invoice shall be paid in full no later than ten (10) days from the invoice date, unless otherwise agreed. We reserve the right to make a credit check.

**This reservation may not be transferred to another party without the approval of the hotel.**

#### **Effective Signatures sent by facsimile or e-mail**

The parties agree that for the purposes of this confirmation and any amendment or modification thereto, or for any other notice or communication between the parties, signatures sent or received by facsimile transmission or e-mail will be considered as enforceable and valid as an original signature by the party signing. Confirmations will be considered effective as of the date and time on the e-mail or facsimile confirmation sheet retained by the sender.

#### **Force Majeure**

In the event of war, decisions by the authorities, acts of terrorism, catastrophes, strikes, domestic political disturbances or any other circumstance in Finland beyond the control of the parties that makes it inadvisable, illegal or impossible for the parties to fulfil their obligations pursuant to this confirmation, either party shall be entitled to terminate this confirmation in writing without the obligation to make compensation in any form.





#### **Hotel closed or under construction**

In the event that after this confirmation is signed, the hotel confirms any plans to remodel or renovate its facilities, the hotel agrees to inform the client in writing within a reasonable amount of time of the following:

- a. Planned scope of project
- b. Schedule for commencement and completion
- c. Anticipated impact project will have on areas to be utilised by the client
- d. The hotel's plan for minimising the impact of the project on the client.

The hotel's plan to renovate or remodel will not constitute grounds for termination of this agreement unless mutually agreed upon by both parties.

#### **Conflict situations**

Any dispute, controversy or claim arising out of or in connection with this agreement, or the breach, termination or invalidity thereof, shall be settled by arbitration in accordance with the Rules of the Arbitration Institute of the Helsinki Chamber of Commerce. The arbitral tribunal shall be composed of a sole arbitrator. The place of the arbitration shall be Helsinki. The language to be used in the arbitral proceedings shall be English unless the parties mutually agree this to be Finnish

This agreement shall be governed and construed by Finnish law

Any dispute arising between us and which we cannot resolve through mutual negotiations shall be resolved in the District Court of Espoo as the court of first instance.

#### **Contact Information**

All changes, cancellations and name lists must be sent in writing to Scandic Hotels:  
[sales.helsinki@scandichotels.com](mailto:sales.helsinki@scandichotels.com)

The undersigned expressly agree and warrant that they are authorised to sign this confirmation on behalf of the party for which they sign.

Helsinki 2 / 8 / 2023

FIMSIC (Finnish Medical Students' International Committee)

*Elli Holappa*

Elli Holappa / Head of Accommodation

Scandic Hotels Finland Oy

*[Signature]*

Antti Karjalainen / Sales Director

#### **Contact information:**

Group & Conference reservations

Tel. +358 300 870 881

Fax +358 (0)9 8521978

Email: [sales.helsinki@scandichotels.com](mailto:sales.helsinki@scandichotels.com)

**Scandic**





**Hotel contact information:**

**Scandic Tampere Koskipuisto**

Koskikatu 5, 33100 Tampere

Telephone: +358 300 308 430

E-mail: [sales.tampere@scandichotels.com](mailto:sales.tampere@scandichotels.com)

More information: <https://www.scandichotels.fi/hotellit/suomi/tampere/scandic-tampere-koskipuisto>

**Scandic Tampere Hämeenpuisto**

Hämeenpuisto 47, 33200 Tampere

Telephone: +358 300308433

E-mail: [hameenpuisto@scandichotels.com](mailto:hameenpuisto@scandichotels.com)

Lisätietoa: <https://www.scandichotels.com/hotels/finland/tampere/scandic-tampere-hameenpuisto>

**Holiday Inn Tampere-Central Station**

Rautatiekatu 21, 33100 Tampere

Telephone: +358 3 2392 2000

E-mail: [hotel@holidayinntampere.fi](mailto:hotel@holidayinntampere.fi)

More information: <https://finland.ihg.com/hotellit/holiday-inn-tampere-central-station/>

**Scandic**