

Eastwest European Institute
Model EU 2022 (Virtual and Onsite)

Terms & Conditions

1. Scope and general information

1.1. EWEI will provide to the Student the training course selected by the Student and the Student shall pay to EWEI the relevant fees.

1.2. Once registered, the Student must visit the www.ew-ei.eu website on regular basis to review any information useful for the course the he/she is registered. The Student's registration is considered confirmed once the payment is received. EWEI bears no responsibility for the flight modification, cancelation, or postponement or any inconveniences that might occur while planning the trip toward the course destination.

2. Payments and supporting letters of invitation

2.1. The total fee due to EWEI by the Student is indicated in the registration form and in the present document article 8. The registration is made on rolling basis until the course is full. To secure a place on a course, the Student must make the payment within 7 days after having submitted the registration form.

2.2. Acceptance or invitation letter can be provided upon the request to registrations@ew-ei.eu. Such letter can be provided only upon the receipt of the payment.

2.3. Non-EU Student must apply for a visa at the Consulate in his/her home country. Any costs related to visa should be covered by the Student. EWEI is not responsible for the visa issue or/and visa rejection. Student must verify its passport expiration date before applying for visa.

2.4. The Student's registration will be confirmed once the payment is received by EWEI. The Student will receive electronic confirmation of his/her registration and will be assisted by one of EWEI staff members. Any information request related to the course organization can be sent to model.eu@ew-ei.eu.

2.5. If the maximum course capacity is reached, EWEI reserves the right to refuse the registration prior the payment is submitted by the candidate.

3. Cancellation, modification and refund

3.1 Cancellation by EWEI

3.1.1 Minimum number of participants

If the minimum number of participants requested for the course selected by the Student is not reached, EWEI reserves the right to cancel the course and the webinars 1 (one) month before the first day of the onsite event. In this case the Student is entitled to receive a voucher with a total amount of the course fee valid for all EWEI course for 18 (eighteen) months or a total refund of the application and course fee.

Participants should keep this in mind when making travel arrangements. Any expenses made other than EWEI courses will not be reimbursed.

3.2 Modification of the courses affected by the EU Institutions working calendar

The Model EU courses held in Strasbourg or Brussels may be affected by the EU Institutions working schedule.

This means that the rooms booked by EWEI at the EU Institutions in Brussels or Strasbourg for the course might be needed for the meetings of the EU Institutions members, making it impossible for EWEI to proceed with the course at the planned venue. Thus, EWEI reserves the right to move the courses planned in Strasbourg to Brussels and vice versa and/or shift the event within 15 days. In case of such modifications, the Student will be informed 45 days prior to the course start with no right to be refunded. Participants should keep this in mind when making travel arrangements. Any expenses made will not be reimbursed.

In case such modification occurs less than 45 days before the beginning of the course, EWEI commits to keep the event in the same city as initially planned. Nonetheless, EWEI reserves the right to hold the event in a location different than an EU Institution building with no right for the Student to be refunded.

In case the course is postponed for more than 30 days, the Student can ask for a total refund of the onsite event fee, while he/she is not entitled to a refund of the part of the fees relating to the webinars held online, to which he/she is encouraged to participate in any case.

3.3 Force Majeure

EWEI may have to cancel the onsite course due to events outside EWEI's control, such as Covid-19 restrictions (e.g. total or partial lockdown in the country of the event, most of EWEI's personnel

infected or subject to mandatory self-quarantine), loss or damage due to fire, explosion, power blackout, earthquake, volcanic action, flood, the weather elements, strike, embargo, labor disputes, civil or military authority, war, acts of God, acts or omissions of carriers or suppliers, acts of regulatory or governmental agencies, or other causes beyond our reasonable control. In this case the Student is entitled to receive a voucher with a total amount of the course fee valid for all EWEI course for 18 (eighteen) months or be refunded of the fees relating to the onsite event, while he/she is not entitled to a refund of the part of the fees relating to the webinars held online, to which he/she is encouraged to participate in any case.

3.4 Modification of the modality, from onsite to online

In case the course has been switched from onsite to online:

3.4.1 If the Student accepts virtual participation, she/he is refunded the difference of the onsite and online course fee.

3.4.2 If the Student does not accept to participate in virtual modality, she/he is entitled to receive a voucher with a total amount of the course fee valid for all EWEI course for 18 (eighteen) months or is refunded for the onsite part of the course, while he/she shall not be entitled to a refund of the part of the fees relating to the webinars held online, to which he/she is encouraged to participate in any case.

3.5 Cancellation by the Student

3.5.1 If the course is due to begin within 14 days from the date the registration form is submitted, then the participant cannot be reimbursed for any reason. The beginning of the course is meant to be the first day of the preparatory webinar.

3.5.2 If the Student cancels his/her participation after the statutory cancellation period has expired, refund policy is as follows:

- Voluntary withdrawal from the Model EU Virtual and/or Model EU Brussels courses gives no right for a refund

- The Students is entitled to a refund of 60% of the onsite course fee in case of the visa rejection or health issues that prevent student from travel, unless, the course is due to begin within 14 days. The course start is meant to be the first day of the webinar. A proof of visa rejection or a medical certificate should be submitted to registrations@ew-ei.eu for evaluation. While he/she shall not be entitled to a refund of the part of the fees relating to the webinars held online, to which he/she is encouraged to participate in any case.

The letter of withdrawal should be sent to registrations@ew-ei.eu having as the object "Withdrawal_Name of the Course_Student's Name Surname". The Student must be sure to receive the letter of response from EWEI staff proving that the withdrawal letter is received.

4. Voucher

Vouchers are valid for a period of 18 months and can be used for any EWEI short-term course.

5. Conference organization

5.1 EWEI and its staff shall not be considered responsible of any delay or queue at the gates of the European institutions. Security checks are mandatory to all and under the authority of the EU officials. Named lists are mandatory and must be submitted within the dates suggested. In case of any delay, additional names cannot be approved and no access will be granted to the Conference. When submitting the name, Student is responsible of the correctness of it. EWEI shall not be considered responsible of any entry ban at the Conference venue.

5.2 For the security of all participants, EWEI can ask all participants to submit a valid document for proper checks. No information will be given to third parties and destroyed once the Conference ends.

6. Privacy

6.1 All webinar preparation courses and on-site meetings will be recorded. Photos will also be taken during meetings with local guests for promotional purposes on the EWEI and eastwest channels;

6.2 The student assigns to EWEI, without claiming anything, the right and consent to include his/her image and voice in communication and promotion;

6.3 At the end of the course, the student agrees to release a video (lasting 30 seconds) or written testimony of his/her experience.

7. Room policy and transportations

EWEI is not responsible for hotel booking. EWEI is not responsible for the Student's air transportation or flight booking. EWEI does not organize the hotel-airport connection.

8. Payment Process and Confirmation

All participants are requested to subscribe to the Eastwest online geopolitical magazine for a discounted fee of 5 (five) euros per year, to be paid on top of the course fee. The subscription can be cancelled at any time after the programme.

The fees shall be as follows:

Virtual Model EU

Application fee (non-refundable): €40,00

Online course fee: €145,00

22% VAT: €40,00

eastwest magazine annual subscription: €5,00

Revenue stamp €2,00

Total (wire transfer): €232,00

In case of a Paypal payment the Student should add the transfer fee of 4%

Total (Paypal payment): €241,30

Model EU Brussels

Application fee (non-refundable): €60,00

Online course fee: €235,00

22% VAT: €65,00

eastwest magazine annual subscription: €5,00

Revenue stamp €2,00

Total (wire transfer): €367,00

In case of a Paypal payment the Student should add the transfer fee of 4%

Total (Paypal payment): €381,70

Furthermore, for those interested of having also the accommodation included, we offer a third option:

Model EU Brussels (Hotel Included)

Application fee (non-refundable): €60,00

Online course fee: €235,00

22% VAT: €65,00

Accommodation in double room (check-in September 20 - check-out September 23): €330

eastwest magazine annual subscription: €5,00

Revenue stamp €2,00

Total (wire transfer): €697,00

In case of a Paypal payment the Student should add the transfer fee of 4%

Total (Paypal payment): €724,88

The registration is made on rolling basis until the course is full. To secure a place on a course, the candidate must make the payment within 7 days after having submitted the registration form and email the receipt to registrations@ew-ei.eu.

As stated, the registration is automatically considered official once the Student's payment proof is shared. No registration will be processed otherwise.

In case of technical issues with the payment transfer, the Student should promptly inform the EWEI staff.

9. Governing law and Jurisdiction

This contract, together with the rights and obligations deriving from it, will be exclusively governed by and construed according to the laws of the Republic of Italy.

All disputes related to, caused by or dependent upon, this contract, including those regarding the formation, validity, interpretation, execution or termination of this contract, that are not resolved by amicable settlement, will be finally resolved by the Court of Rome.